



December 10, 2018

Dear Applicant:

A Civil Service exam for Entry Level Firefighters will be given Saturday, February 16, 2019 at 9:00 a.m. at the Police Training Room inside the Palestine Mall. The Mall is located at 2000 S. Loop 256 in Palestine, Texas. The test will start promptly at 09:00 a.m. and **You will need a Photo ID in order to sit for the exam.** If you pass the written exam, you will take the physical agility test (See attached information) immediately following the exam at Fire Station #4 (See attached map).

Attach to your application a copy of your Texas Commission on Fire Protection certificate, Texas Department of Health certificate. If you have served in the military, please include a copy of your DD214. If you are 36 years of age or older, you are not eligible to apply.

Please fill out the enclosed application packet and return to the following address by 5:00 p.m. on Friday, February 1, 2019. Please note that the waiver, certificate and release of liability must be signed and notarized when returned:

Michael Phillips
City of Palestine
504 North Queen Street
Palestine, TX 75801

If your application and other completed forms are not received by the above stated deadline, you will not be permitted to take the exam. All information that you submit **MUST** be complete.

If you have any further questions, feel free to contact Human Resources at (903) 731-8477.

Sincerely,

Susie Streb
Civil Service Director