



NATIONAL NIGHT OUT



**PALESTINE, TEXAS
OCTOBER 4, 2016**

VENDOR FORM

I would like to register as a vendor at the NATIONAL NIGHT OUT event.

Name or business or organization:			
Contact person name:			
Address:			
City:		State:	
Primary Phone number:		Alternative phone number:	
Email address:			
Description of activity or items on display or to be distributed:			
<p>Is vendor setting up tent/canopy (10 X 10 only)?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> • Vendors must supply 6' table and chairs • Depending on location, electricity and water may not be available 			
<u>The sponsoring entity has the right to accept or reject any application.</u>			

For more information contact Bernadette Capron at (903) 731-8435 ext. 8614 or return application form to:

PALESTINE POLICE DEPARTMENT

ATTN: Bernadette Capron

511 North John St.

Palestine, TX 75801

You could also email: bcapron@palestine-tx.org

Release: The participant does hereby release the City of Palestine, the Palestine Police Department, and individuals connected with the National Night Out Event from any and all liabilities and agree to hold parties forever harmless.

I have read the attached general rules and regulations and agree to comply with them.

THANK YOU!!!

NATIONAL NIGHT OUT

Palestine Police Department

General Vendor Information and Guidelines

Important Times:

2:00 PM - 4:00 PM - Vendor Set Up

5:00 PM - 7:00 PM - Open to the Public

- Vendors must register by **October 3, 2016** by **4:00 PM** to participate.
- Sales of any kind are **prohibited**. Vendors caught selling items will be asked to leave.
- Vendors must provide their own **tables, tent, chairs, etc.** Nothing can be placed in the ground such as stakes for your tent, so be prepared in case it is a windy day. Vendors can provide a **maximum of 2 tables** and a **maximum of 10 chairs** for their station.
- All tables will be covered.
- If you are setting up a tent, the tent size must be **10' x10'**. Request for more than one booth space will be taken into consideration but is not guaranteed.
- **Alcohol, drugs or drug paraphernalia** are strictly **prohibited** on City of Palestine property and in the event area.
- Vendors will be responsible for the **proper disposal** of their waste/trash. Trash cans and bags will not be provided.
- Vendors will be **assigned** a designated area.
- The City of Palestine, National Night Out Committee, and volunteers will not be held responsible for loss or damage before, during or after National Night Out.
- The City of Palestine, National Night Out Committee are not liable or responsible for delays, cancellation, or postponements of National Night Out due to inclement weather, acts of wars, government action, strikes or other matter beyond its control.
- There is **limited availability of electricity** on site; permission for use must be granted prior to event day. **Water is not available** and generators are not allowed.
- Any vendor providing **food** will not need a permit. Just note on the application the food being served.
- Tear down can start at **6:30 PM**; we ask that vendors do not tear down any earlier.