

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Airport Advisory Board of the City of Palestine, Texas convened in a meeting on Tuesday, August 14, 2018 at 5:30 p.m., at the Airport Conference Room, 1278 ACR 421 with the following Board members present:

In attendance were John Dorsett, Chairperson; Mike Buoy, Vice Chairperson; Board Members Jerry Bell, Steve Brannan, Michael Bainum, and Elton Haynes. Also in attendance were Tim Perry, Rob Thames, and Judith Cantrell, with the City, Gaylon Addkison and Daniel Addkison, Bill Campbell with Barrilleaux Pipeline, Bob Thurber with KSA, Elaine Alvarado with TxDOT, Gayle Cooper with PEDC.

CALL TO ORDER

John Dorsett called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Mike Buoy made a motion to accept the Minutes from February 13, 2018 meeting. Michael Bainum seconded the motion and it passed unanimously.

PUBLIC COMMENTS

None.

MANAGER'S REPORT

- Introduction of new Board Member, Michael Bainum
- Introduction of Gayle Cooper, Palestine Economic Development Coordinator. Ms. Cooper discussed PEDC's desire to invest funds into the Airport to enable maximum exposure for Airport; discussed possible signage at County Road entrance and other promotional materials.
- Introduction of Elaine Alvarado, TxDOT Airport Planner. Ms. Alvarado discussed funding available through the State of Texas such as NPE fund balance, as well as other grants available such as AMNINUS, for airport improvements; discussed Letter of Intent; discussed current condition of Palestine Municipal Airport and necessary improvements needed before moving forward with additions to the Airport.
- Discussion on Fire Tower construction and review flight paths; determined Tower will not affect flight patterns.
- Discussion on FBO including fuel pricing, request for marketing plan, maintenance plan and emergency notification plan.

ITEMS FOR CONSIDERATION

- Discussed debris on runway. Mr. Dorsett expressed concern over debris on runway and potential for catastrophic events including damage to propellers and potential loss of life;
- Discussed FOD Program to control runway debris. Mr. Thames discussed his research on FOD Maintenance Programs. Mr. Dorsett provided information on a secondary product. Discussion on grants for FOD Program. Board will conduct independent research and reconvene to make selection.
- Texas Airports Council membership discussion tabled for future discussion.
- Airport management discussion covered under Manager's Report;
- Airport Traffic Surveys discussion covered under Manager's Report.

ADIJOURNMENT

Jerry Bell made a motion to adjourn the meeting. Mike Buoy seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:00 p.m.

John Dorsatt, Chair