

Larry Weber, Board President  
Alan Herrington, Board Vice President

Linda Dickens, Director  
Charles Drane, Director  
Michael Page, Director  
Ben Campbell, Director  
Stuart Whitaker, Director

Gayle Cooper, CECD  
Executive Director

Terry Johnson  
ED Project Manager



**NOTICE OF MEETING**  
**Palestine Economic Development Board Agenda**  
**Thursday July 18, 2019 at 11:30 a.m.**  
**PEDC Office located at 100 Willow Creek Pkwy. Suite A**  
**All agenda items are subject to action.**

**A. CALL TO ORDER:**

**B. ESTABLISHMENT OF QUORUM:**

**C. INTRODUCTION of:**

Leslie Cloer, Interim City Manager

**D. CONSIDERATION AND POSSIBLE ACTION CONCERNING:**

- a. Minutes from PEDC Regular Board Meeting conducted on May 16, 2019
- b. Financial Report for May and June 2019

**E. BOARD REPORT: An opportunity for members of the Board to relay activities participated in and comments received regarding economic development during the past month.**

**F. PUBLIC COMMENT:**

**G. DIRECTOR'S REPORT:**

- a. Update of current projects
  - i. Mall sale
  - ii. Downtown Rehabilitation
  - iii. Project Overlook
  - iv. Project Potter
  - v. Project Carb

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The Palestine Economic Development Corporation reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

- H. **CONSIDERATION AND POSSIBLE ACTION:** The Board will consider the application of Craig Allen of First Class Renovations for a Downtown Matching Funds Grant of \$51,646.00 on a total construction cost of \$103,292.00
- I. **CONSIDERATION AND POSSIBLE ACTION:** The Board will discuss payments of \$8500 and \$5000 for appraisals of the Mall and Civic Center.
- J. **CONSIDERATION AND POSSIBLE ACTION:** The Board will consider the authorization of a new hire to fill Terry Johnson's previous position with no additional budgetary requirement. The previous salary of the Assistant Director will pay for both positions. The new position will be called Economic Development Admin.
- K. **CONSIDERATION AND POSSIBLE ACTION:** The Board will consider issuing an RFP for replacement of the roof at 100 Willow Creek Parkway – our headquarters and Cartmell.
- L. **CONSIDERATION AND POSSIBLE ACTION:** The Board will review the proposed 5-year Strategic Plan for the economic development department.

M. **ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted at the main entrance of the Palestine Economic Development Corporation located at 100 Willow Creek Parkway, Suite A, on or before July 13, 2019 at 5:00PM. in accordance with Chapter 551 of the Texas Government Code.

07.12.19 5:00pm.   
Date Time Gayle Cooper, CEcD, Economic Development Director

In compliance with the Americans with Disabilities Act, the City of Palestine will provide for reasonable accommodations for persons attending PEDC meetings. Requests for accommodations or interpretive services must be made 48 hours prior to the meetings. Please contact the PEDC office for further information at 903-729-4100.