



NOTICE OF COMMITTEE MEETING
Charter Review Committee Agenda
Monday, August 24, 2015
Meeting @ 12:00 p.m., City Hall Conference Room
504 N. Queen Street
Palestine, Texas

I. **Call to Order**

II. **Approval of Minutes**

III. **Section-By-Section Review of Existing Charter**

- A. Article VI. Council-Manager Form of Government
 - a. Section 6.0 – Form of Government.
 - b. Section 6.1 – Appointment and qualifications [of city manager].
 - c. Section 6.2 – Term and removal [of city manager].
 - d. Section 6.3 – Powers and duties [of city manager].
 - e. Section 6.4 – Directors of departments.
 - f. Section 6.5 – Term of officers.
 - g. Section 6.6 – Boards, commissions and committees.
 - h. Section 6.7 – Interference in personnel matters.
- B. Article VII. Budget
 - a. Section 7.1 – Fiscal Year.
 - b. Section 7.2 – Annual budget.
 - c. Section 7.3 – Preparation and submission of budget.
 - d. Section 7.4 – Public Record.
 - e. Section 7.5 – Notice of public hearing.
 - f. Section 7.6 – Public hearing.
 - g. Section 7.7 – Adoption of budget.
 - h. Section 7.8 – Effective date of budget.
 - i. Section 7.9 – Budget establishes appropriations.
 - j. Section 7.10 – Budget establishes amount to be raised by property tax.
 - k. Section 7.11 – Budget message.
 - l. Section 7.12 – Supporting schedules to budget message.
 - m. Section 7.13 – General budget items.
 - n. Section 7.14 – Accounting procedure.
 - o. Section 7.15 – Audit.
 - p. Section 7.16 – Depository.
 - q. Section 7.17 – Control of finances.
- C. The Committee may discuss other articles and sections of the Charter that arise

IV. **Items for Placement on Future Agendas**

V. **Adjournment**

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, on the following date and time:

August 21, 2015 at

10:35 am

Teresa Herrera, City Secretary

In compliance with the Americans with Disabilities Act, the City of Palestine will provide for reasonable accommodations for persons attending City Council meetings. Requests for accommodations or interpretive services must be made 48 hours prior to the meetings. Please contact the City Secretary's office for further information at 903-731-8414.