

## **Required for establishment of water service:**

- Application for water service
- Lease Agreement / Proof of ownership
- \$120.00 Deposit (Residential) / \$180.00 Deposit (Commercial)
- 2 forms of ID, one with a picture, of *each person* on the agreement or proof of ownership

## **Required on acceptable lease agreement:**

- Tenant's name: must be named in lease as tenant
- Landlord's name: must be named in lease as landlord
- Address of property
- Date which tenant begins leasing property from landlord
- Signatures of landlord and tenant(s).

**No mark-outs are accepted on lease agreements. Lease agreements must not be handwritten. Please list all people occupying the property in question.**

### ***Deposit Information***

If the customer has no delinquent balances with the City of Palestine Water Department, they have the option to bill the deposit out by paying half up front, and billing the remaining half over the first two water bills. The amount will differ depending upon residential or commercial status.